

**GREATER LINCOLN WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

June 5, 2019

County City Building, 555 South 10th Street, Room 303, Lincoln, NE

Minutes

Executive Committee members present: Rod Armstrong, Tim Bornemeier, Jane Goertzen, Julie Panko Haberman, Carol Swigart

Members absent: Ashley Krajewski, Randy Sterns

Board Staff: Jan Norlander-Jensen, Workforce Administrator

City Staff: Margaret Blatchford, Law; Scott Tharnish, Finance

Contractor Staff: Michelle Olson, ResCare Workforce Services

The meeting was called to order at 9:30 a.m. by Carol Swigart, Chairperson who announced that the meeting was being conducted in accordance with the Nebraska Open Meetings Act. A copy of the Act was available in the meeting room. Notice of this meeting was published in the Lincoln Journal Star and was posted on the City of Lincoln's website and on the Board's webpage.

Attendance was taken; four of the seven members of the Executive Committee were present at time of roll call which constituted a quorum. Jane Goertzen arrived at 9:55 a.m.

Approval of Minutes

Minutes from the March 26, 2019 Executive Committee meeting of the Greater Lincoln Workforce Development Board were reviewed. These minutes had been sent by email to the Executive Committee members previously and were posted on the Board's webpage. Rod Armstrong moved approval of the minutes; Tim Bornemeier seconded the motion. Members indicated unanimous approval by voice vote and the motion passed approving the minutes.

WIOA Fiscal Overview

Jan Norlander-Jensen, Michelle Olson, and Scott Tharnish presented information on estimated Adult, Dislocated Worker, and Youth carry-in funds for the program year beginning July 1, 2019; reviewed state policy on the 80% expenditure/obligation rate that local areas should achieve; reviewed estimated Administrative funds available for the July 1, 2019-June 30, 2020 period, and requested approval for a transfer of \$150,000 of Dislocated Worker funds to the Adult program. Staffing was also discussed.

After reviewing fiscal projections, members discussed their responsibilities for accountability and visibility and expressed that adding staff must equate to more growth. There is a desire to spend more time as a Board on "big picture/community impact" without the sense of mostly catching up to federal and state compliance mandates.

A motion was made by Julie Panko Haberman, seconded by Rod Armstrong, approving the transfer of \$150,000 from Dislocated Worker to the Adult program, for submittal of the request to NDOL for final approval. Motion passed by roll call vote 5-0.

A motion was made by Rod Armstrong and seconded by Tim Bornemeier to use WIOA Title IB funds to add one FTE position for the work of the Board, recognizing the requirement to implement action through City processes. Motion passed by roll call vote 5-0.

A motion was made by Rod Armstrong and seconded by Tim Bornemeier to support staff exploration of fiscal feasibility to use the WIOA Title IB ResCare Workforce Services contracts to fund a 1.0 FTE separate One Stop Operator position. Motion passed by roll call vote 5-0.

A motion was made by Tim Bornemeier and seconded by Rod Armstrong to direct staff to negotiate a renewal of the Regional Planning contract at a lower overall cost so as not to compete with the creation of the 1.0 FTE board position. Motion passed by roll call vote 5-0.

Status of Partner Funding Agreements

Rod Armstrong and Julie Panko Haberman summarized efforts to date to negotiate Funding Agreements with the required WIOA partners for the period July 1, 2019 through June 30, 2020. An in-person meeting was held on June 4, 2019 with most partners in attendance. There was consensus reached on a budget for the one-year period. Still under debate is the methodology to determine the number of clients served by each partner which then translates to paying a proportionate share of the costs based on relative benefit. Negotiation efforts will continue.

State of the One Stop

The City of Lincoln's lease with Southeast Community College for the American Job Center (AJC) located in Education Square, 1111 O Street, Suite 205 expires September 30, 2020. To evaluate the Center's location, operation and overall service to customers, staff will be compiling data to present to the Board and to the new Mayor in the form of a "State of the One Stop" report.

Announcements

Carol Swigart announced that the NDOL-sponsored Strategic Doing event scheduled for Friday, June 7, 2019 has been cancelled. The Greater Lincoln Board will participate in statewide planning efforts as opportunities become available.

There being no further business and no comments from the public, Carol Swigart adjourned the meeting at 10:55 a.m.